

Affordable Fees

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Since 1997 | One Lakh Students Trained

AN ISO 9001:2015 COMPANY

Oxford Certified

E-Accounting Course - 12 Months



E-Accounting Course - 12 Months

A Job-Oriented Course to Shape Your Future

Duration:- 12 Months

Affordable Fees

MS Office Overview

- ★ Introduction to MS Office Suite
- ★ Word, Excel, PowerPoint Essentials
- ★ Using MS Office for Business Applications
- ★ Customizing MS Office Tools
- ★ Efficient Document and Data Management



Advanced Excel for Accounting

- ★ Data Analysis with Advanced Functions
- ★ PivotTables and Pivot Charts
- ★ Conditional Formatting and Data Validation
- ★ Financial Modeling with Excel
- ★ Automating Tasks with Macros and VBA

Basics of Accounting

- ★ Introduction to Accounting Principles
- ★ Understanding Financial Statements
- ★ Journal Entries and Ledger Accounts
- ★ Trial Balance and Adjustments
- ★ Accruals, Prepaid Expenses, and Depreciation



Tally Prime Overview

- ★ Tally Prime Installation and Setup
- ★ Tally Interface and Navigation
- ★ Creating and Managing Ledgers
- ★ Recording Transactions and Vouchers
- ★ Generating Financial Reports in Tally



Busy Accounting Software

- ★ Busy Software Installation and Configuration
- ★ Creating Company and Master Data
- ★ Managing Inventory and Stock
- ★ Processing Sales and Purchases
- ★ Generating GST Reports in Busy

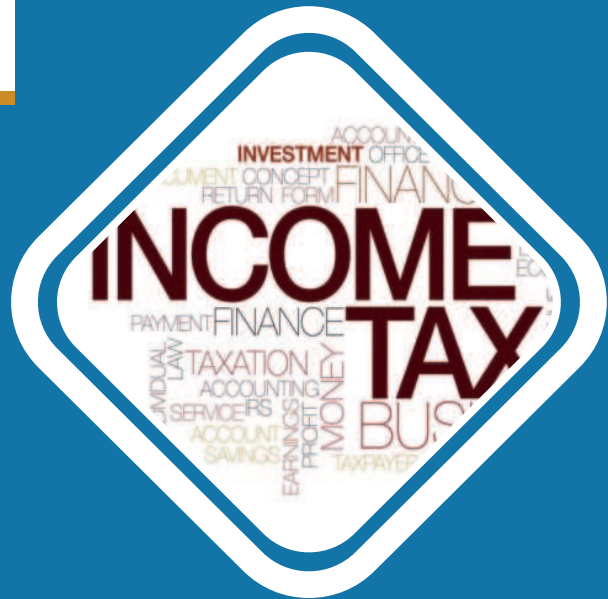
Taxation Basics

- ★ Key Concepts in Taxation
- ★ Direct vs Indirect Taxes
- ★ Understanding State and Central Taxes
- ★ Taxation in India: Overview
- ★ Tax Compliance and Filing



Income Tax e-Filing Basics

- ★ Overview of Income Tax Filing in India
- ★ Filing ITR 1 to ITR 6
- ★ Understanding Income Tax Returns
- ★ Common Deductions and Exemptions
- ★ Penalties for Non-Compliance



GST e-Filing

- ★ Introduction to GST Compliance
- ★ Online GST Registration Process
- ★ Filing GSTR-1 and GSTR-3B
- ★ GSTR-2 Reconciliation
- ★ E-Way Bill and E-Invoicing

TDS e-Filing

- ★ Introduction to TDS Returns
- ★ TDS Return Filing (Form 24Q, 26Q, 27Q)
- ★ TDS Payment and Due Dates
- ★ TDS Certificates and Corrections
- ★ Online Filing and TDS Reconciliation



Income Tax Return Filing

- ✧ Basic Concept of Income Tax Returns
- ✧ Heads of Income and Their Taxation
- ✧ Deductions and Taxable Income Computation
- ✧ Filing Income Tax Returns (ITR-1 to ITR-6)
- ✧ Penalties for Incorrect Filing

A diamond-shaped graphic with a blue border containing a photograph of a spiral-bound notebook. The notebook has 'Income Tax' written on it in large, bold, red letters. The background of the notebook is a light beige color with some faint patterns.

**Income
Tax**

A diamond-shaped graphic with a blue border containing a photograph of a laptop screen. The screen displays 'TDS Return' in large, bold, black letters. A hand is visible at the bottom, typing on the laptop keyboard.

**TDS
Return**

TDS Return Filing

- ✧ Introduction to TDS Return Filing
- ✧ TDS Calculation and Filing Process
- ✧ Filing Form 24Q, 26Q, 27Q
- ✧ TDS Payment and Due Dates
- ✧ TDS Return Correction

TCS Return Filing

- ✧ Introduction to TCS Return Filing
- ✧ TCS Calculation and Payment Process
- ✧ Filing TCS Returns
- ✧ TCS Certificates and Correction
- ✧ Penalties for Incorrect TCS Filing

A diamond-shaped graphic with a blue border containing a photograph of a globe. The globe has 'TCS' written on it in large, bold, white letters. Below 'TCS', there is smaller text that reads 'on Sale of Goods Over Rs. 50 Lakh with Example'. The background of the globe is a dark blue color with some faint patterns.

TCS
on Sale of Goods Over
Rs. 50 Lakh with Example

E-Accounting Course - 12 Months

Affordable Fees

Discover More Learning Paths

Discover more learning paths designed to expand your skills, boost your career opportunities and help you achieve your goals.

- ★ Tally Prime - 2 to 4 Months
- ★ Advanced Excel - 2 Months
- ★ Busy Accounting - 2 to 4 Months
- ★ Business Analytics - 6 Months
- ★ E-Accounting - 12+2 Months
- ★ E-Accounting Banking & SAP - 18 Months
- ★ MS Office with AI Power - 2 Months
- ★ Ms Office and Advanced Excel - 3 Months
- ★ Power BI - 1.5 Months
- ★ Power BI and Advanced Excel - 3 Months
- ★ SAP FICO - 3 Months
- ★ Tax Return Filing - 5 Months
- ★ Tally and Advanced Excel - 6 Months
- ★ Tally-Advanced Excel and Power BI - 7 Months



Online Programs: One-on-One

Learn online with our one-on-one training program. These classes are highly customised to fulfil your needs for business growth and advanced career opportunities.

- ★ Advanced Excel Online
- ★ Business Analytics Online Course
- ★ Tally Prime Online Course
- ★ Ms Office Online Course
- ★ Busy Online Course
- ★ Power BI Online Course
- ★ Power BI and Advanced Excel Online Course
- ★ SAP FICO Online Course
- ★ Tax Return Filing Online Course



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**Quality Education
&
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EXCELLENCE THROUGH INNOVATION
Quality Education & Affordable Fees



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