



Affordable Fees

Be Future Ready





Since 1997 | One Lakh Students Trained

AN ISO 9001:2015 COMPANY





E Accounting and Sap Course

18 Months



A Job-Oriented Course to Shape Your Future

Duration:- 18 Months

MS Office Basics

- Introduction to MS Office
- Navigating MS Office Apps
- Creating Documents & Sheets
- Formatting & Editing Tools
- Using Templates & Themes
- Document Sharing & Collaboration



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Advanced MS Office Features

- Advanced Excel Functions
- Word Mail Merge
- PowerPoint Advanced Tools
- Automating with Macros
- Excel Data Management
- Cloud Collaboration

Advanced Excel

- PivotTables & Models
- Advanced Formulas
- Conditional Formatting
- Excel Dashboards
- Protecting Excel Data
- Data Validation



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Advanced Excel Analysis

- Working with Datasets
- Dynamic Charts & Graphs
- PivotTable Analysis
- Scenario Forecasting
- Financial Modeling in Excel
- Data Protection & Security





Accounting Basics

- Accounting Principles
- Accounting Equation
- Types of Accounts
- Debits and Credits Rules
- Journal Entries & Ledgers
- Financial Statements

Tally Prime Overview

- Tally Prime Interface
- Creating a Company
- Managing Ledgers & Groups
- Recording Transactions
- Generating Reports
- Advanced Features



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Tally Prime Accounting

- Inventory Management
- Bank Reconciliation
- GST & Tax Computation
- Financial Analysis Reports
- Payroll in Tally
- Data Backup & Restore





Tally Prime GST

- GST Setup & Configuration
- Recording GST Transactions
- Filing GST Returns
- GST Reconciliation
- GST Reports
- Tally for GST Compliance

Tally Prime Features

- Multi-Currency Support
- Automation in Tally
- Access Control & Security
- Cloud Integration
- Customizing Reports
- Data Synchronization



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Busy Software Overview

- Busy Interface Overview
- Company Setup & Configuration
- Recording Transactions
- ♦ Vouchers in Busy
- Financial Reports
- Customizing Layouts





Busy Features

- Stock & Inventory Management
- Multi-User Setup
- Tax Computation & Reports
- Managing Master Data
- Integration with Other Systems
- Automating Accounting Tasks

Busy GST Features

- GST Configuration
- GST Sales & Purchases
- Filing GST Returns
- GST Reconciliation
- Compliant Invoices
- GST Audit in Busy



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Busy Reporting

- Customizing Reports
- Cash Flow & Bank Statements
- Financial Ratio Analysis
- Budgeting & Forecasting
- Audit Trail Reporting
- Exporting Reports



INCOME

Income Tax e-Filing Intro

- Overview of e-Filing
- Types of Income Tax Returns
- Filing Regular & Revised Returns
- e-Filing Deadlines
- Online Filing for Taxpayers
- Income Tax Compliance

Income Tax e-Filing

- e-Filing Step-by-Step
- Late Filing Penalties
- Replying to Income Tax Notices
- Filing Returns on Portal
- Acknowledgment Verification
- e-Filing for Businesses



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GST Overview

- Introduction to GST
- Types of GST (CGST, SGST)
- GST Registration Process
- Taxable Goods & Services
- E-commerce Transactions
- GST Benefits for Businesses





GST e-Filing & Compliance

- Generating E-way Bills
- Reconciliation of GSTR-2A
- GST Audit Filing
- GST Penalties & Interest
- Handling GST Notices

TDS Overview

- TDS Introduction & Calculation
- TDS Payment & Due Dates
- TDS Reporting
- TDS Penalties & Interest
- TDS Reconciliation
- TDS e-Filing



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SAP FICO Introduction

- Overview of SAP FICO
- Configuration of FICO
- SAP Integration
- Master Data Management
- GL, AP, AR Overview
- SAP FICO Financial Reporting





SAP FICO General Ledger

- GL Account Management
- Journal Entries in SAP
- Financial Reporting
- Month-End Closing
- Automating GL Processes
- SAP Reconciliations

SAP FICO Accounts Payable

- Vendor Master Setup
- Processing Vendor Invoices
- Payments in SAP
- AP Reports
- AP Closing Process
- Bank Account Integration



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SAP FICO Accounts Receivable

- Customer Master Data
- Invoice & Payment Processing
- AR Aging Reports
- AR Closing Procedures
- Handling Disputes
- SAP Sales Integration





SAP FICO Asset Accounting

- Asset Master Management
- Asset Acquisition & Depreciation
- Asset Transfer & Disposal
- Asset Reports
- Month-End Closing
- GL Integration

SAP FICO Reporting

- SAP FICO Financial Reports
- Cost & Profit Center Reporting
- Report Customization
- Balance Sheet Reports
- Variance Analysis
- Management Reporting



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Discover More Learning Paths

Discover more learning paths designed to expand your skills, boost your career opportunities and help you achieve your goals.

- Tally Prime 2 to 4 Months
- Advanced Excel 2 Months
- Busy Accounting 2 to 4 Months
- Business Analytics 6 Months
- E-Accounting 12+2 Months
- E-Accounting Banking & SAP 18 Months
- MS Office with AI Power 2 Months
- Ms Office and Advanced Excel 3 Months
- Power BI 1.5 Months
- Power BI and Advanced Excel 3 Months
- SAP FICO 3 Months
- Tax Return Filing 5 Months
- Tally and Advanced Excel 6 Months
- Tally-Advanced Excel and Power BI 7 Months



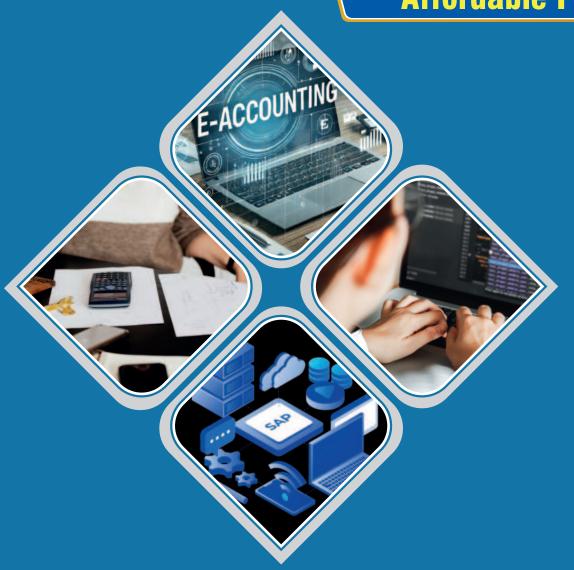


Online Programs: One-on-One

Learn online with our one-on-one training program. These classes are highly customised to fulfil your needs for business growth and advanced career opportunities.

- Advanced Excel Online
- Business Analytics Online Course
- Tally Prime Online Course
- Ms Office Online Course
- Busy Online Course
- Power BI Online Course
- Power BI and Advanced Excel Online Course
- SAP FICO Online Course
- Tax Return Filing Online Course

Quality Education & Affordable Fees





EXCELLENCE THROUGH INNOVATION

Quality Education & Affordable Fees





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