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## GST Professional Course – 2 Months

[www.oxfordaccounting.in/gst-course-in-delhi.php](http://www.oxfordaccounting.in/gst-course-in-delhi.php)

# GST Professional Course – 2 Months

Offline / Online

## GST Basics & Overview

- ★ Introduction to GST Law
- ★ Need for GST in India
- ★ Types of GST & Structure
- ★ GST Council & Rules
- ★ Registration Requirement
- ★ Important GST Definitions



## GST Registration Process

- ★ Who Needs GST Registration
- ★ Documents for Registration
- ★ GST Portal Signup Steps
- ★ Composition Scheme Option
- ★ Amend GST Registration Info
- ★ Cancel or Revoke GST Registration

## GST Returns & Filing

- ★ Types of GST Returns
- ★ GSTR-1 Filing Procedure
- ★ GSTR-3B Filing Steps
- ★ GSTR-9 Annual Return
- ★ Late Filing & Penalties
- ★ Amendment in Returns



### Input Tax Credit (ITC)

- ★ ITC Eligibility Rules
- ★ Documents for ITC Claim
- ★ ITC Reversal Cases
- ★ Blocked Credits List
- ★ ITC on Capital Goods
- ★ ITC Matching Process



### GST Invoicing & E-Way Bill

- ★ GST Invoice Format Rules
- ★ Tax Invoice vs Bill of Supply
- ★ E-Invoicing Process Steps
- ★ E-Way Bill Generation
- ★ Validity & Amendment Rules
- ★ E-Way Bill Exemption Cases

### Projects & Assessment

- ★ Prepare GST Registration Application
- ★ File Sample GSTR-3B Return
- ★ Draft Tax Invoice for Clients
- ★ Claim ITC for Different Cases
- ★ Create and Track E-Way Bill
- ★ Final GST Compliance Project



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**Pitampura**

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