



Affordable Fees

Be Future Ready





Since 1997 | One Lakh Students Trained

AN ISO 9001:2015 COMPANY





Oxford Certified

Tally & Accounting Course - 4 Months

A Job-Oriented Course to Shape Your Future

Duration:- 4 Months

Accounting Fundamentals

- Introduction to Accounting
- Basics of Double-Entry System
- Types of Accounts
- Accounting Rules: Golden and Modern Rules
- Accounting Terminologies







Transactions and Financial Statements

- Journal Entries and Ledger Posting
- Trial Balance Preparation
- Profit and Loss Statement
- Balance Sheet Basics
- Accounting Equations

Error Rectification

- Types of Errors in Accounting
- Detecting and Rectifying Errors
- Impact of Errors on Financial Statements
- Adjusting Entries for Errors
- Preventive Measures for Accounting Errors



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ACCOUNTING

Accounting

- Gateway of tally
- Company Creation
- Multi Masters
- Voucher Entry
- Advance Numbering
- Bills & Outstanding



Inventory

- Inventory Creation
- Inventory Features
- Invoicing Daily Trades
- Batch wise Details
- Multi Locations
- Inventory Reporting

Banking

- Tally Banking Features
- Cheque Configuration
- Cheque Management
- Bank Reconciliation
- Payment Advice
- Deposit Slip



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GST

- GST Features
- GST Invoicing
- Composition Dealer
- E-way Bill
- E-invoicing
- GST Report Finalization





Data Control

- Data Management
- Data Export/Import
- Security Control
- Managing TDL
- Re-write Books
- Split Company Data

Reporting

- Books of Accounts
- Party Outstanding
- Trial Balance
- Final Accounts
- Direct Mailing



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TDS & TCS

- TDS Introduction
- TDS Rates
- TDS Masters
- Entry with TDS
- Advance TDS entry
- TDS Report





Job Work & Manufacturing

- Job order Process
- Job work Billing
- BOM Set up
- Co-product & By-product
- Additional Charges
- Processing Loss Costing

Specific Features

- Purchase Order Processing
- Sales order Processing
- Standard Pricing
- Multiple Pricing
- Stock Levels
- POS



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Foreign Trade

- Multi-Currency
- Import
- Export
- Tax on Export
- Taxation on Import
- Forex Gail or Loss





Financial Control

- Fixed Budget
- Flexy Budget
- Interest Calculation
- Credit Control
- Scenario
- Variance Analysis

Payroll

- Employee Masters
- Leave Management
- PF Reporting
- ESI Reporting
- Pay Slips



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Discover More Learning Paths

Discover more learning paths designed to expand your skills, boost your career opportunities and help you achieve your goals.

- Advanced Excel 2 Months
- Busy Accounting 2 to 4 Months
- Business Analytics 6 Months
- **♦** E-Accounting 12+2 Months
- E-Accounting Banking & SAP 18 Months
- MS Office with AI Power 2 Months
- Ms Office and Advanced Excel 3 Months
- Power BI 1.5 Months
- Power BI and Advanced Excel 3 Months
- SAP FICO 3 Months
- Tax Return Filing 5 Months
- Tally and Advanced Excel 6 Months
- Tally-Advanced Excel and Power BI 7 Months



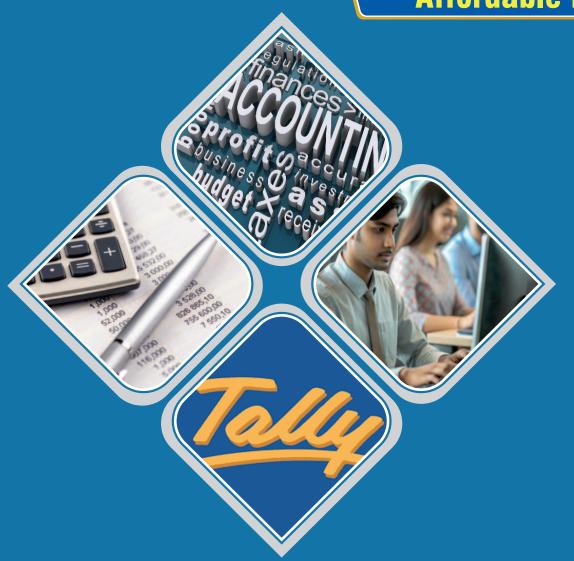


Online Programs: One-on-One

Learn online with our one-on-one training program. These classes are highly customised to fulfil your needs for business growth and advanced career opportunities.

- Advanced Excel Online
- Business Analytics Online Course
- Tally Prime Online Course
- Ms Office Online Course
- Busy Online Course
- Power BI Online Course
- Power BI and Advanced Excel Online Course
- SAP FICO Online Course
- Tax Return Filing Online Course

Quality Education & Affordable Fees





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